

Fabric Creations Sewing and Design Studio LLC.

Class Policies

REGISTRATION & TUITION: Class sizes are limited and classes are filled on a first-come, first-served basis. Registrations may be accepted after a class begins if space is available. Tuition fee is due at time of registration which can be done over the phone or in person.

We accept Visa, MasterCard, checks, or cash. Unfortunately, we do not accept American Express cards at this time.

Supplies

As fabric patterns and colors for garment construction are subject to personal preference, students are therefore encouraged to bring their own after Introduction to Sewing Machine. Students will be guided in selecting the type and amount of fabric appropriate for each project. A select, limited supply of fabric will be available for students who forget or cannot find appropriate fabric. Sewing machines and tools are provided in class.

General Fees

For students registering for a full-year course there is a single annual materials fee of \$50 per student. Students taking individual project-based classes, separate materials fees will be charged based on project requirements. Materials fees are nonrefundable. These fees cover the pattern packets, threads, and notions used by students in class.

STUDENT ARRIVAL AND PICKUP

Class doors will open 10 minutes before class start. For minor students, parents/guardians are expected to pick up their student promptly. Fabric Creations Sewing and Design Studio is not responsible for students once class is dismissed. Parents must come inside FABRIC CREATIONS SEWING & DESIGN STUDIO when picking up their student. Fabric Creations Sewing and Design Studio will not allow minor children to leave independently without written permission from their parents/guardians. Please provide written permission if anyone other than yourself will be picking up your child from Fabric Creations Sewing and Design Studio.

Signature: _____ Date: ___ / ___ / ___

Refunds & Makeups

Refunds & Withdrawal Policy

You may withdraw from the course up to 7 business days prior to the start date – an administration fee of \$25 will be applied to all withdrawals. After the 7-day withdrawal period, no refunds will be issued barring exceptional circumstances, which will be evaluated on a case-by-case basis. All withdrawal/refund requests must be submitted in writing to Fabric Creations Sewing and Design Studio. It will take two weeks for a refund to be processed.

Refunds will not be given for classes missed due to inclement weather, makeup classes will be offered instead.

Fabric Creations Sewing and Design Studio reserves the right to suspend students due to inappropriate behavior. No refunds will be given for any student who has been suspended from classes. There are NO refunds or credits for unexplained student absences. There is a \$25 fee for returned checks

Cancellation & Make-up Policy

Classes will be cancelled if Fairfax County Public Schools are closed, have a late start, or have an early dismissal due to inclement weather. Notification via email will be attempted but is not guaranteed if a class is cancelled due to poor weather conditions. Efforts will be made to make up weather related cancellations, but are not guaranteed after a two-month period.

Any classes cancelled due to instructor's illness will be made-up or refunded. I reserve the right to either offer a make-up class or issue a refund if class is cancelled due to my absence.

Refunds will not be offered due to participant's inability to participate in missed make up sessions after the two-month carryover period. Makeup classes are offered and scheduled at instructor's discretion.

All Fabric Creations Sewing and Design Studio students must have registered and paid fees before first class session.

FABRIC CREATIONS SEWING & DESIGN STUDIO, LLC is not responsible for lost or stolen items brought to the studio. Please leave valuables at home.

Signature: _____ Date: ___ / ___ / ___

Photographic Release

You grant Fabric Creations Sewing and Design Studio, its representatives and staff, the right to take photographs of you and/or your child in connection with Fabric Creations Sewing and Design Studio activities. You authorize Fabric Creations Sewing and Design Studio to copyright, use, and publish the same photographs in print or electronically. You agree that Fabric Creations Sewing and Design Studio may use such photographs of me and/or my child for any lawful purpose, including for example such purposes as publicity, advertising, and Web content. Fabric Creations Sewing and Design Studio reserves the right to use photos and video taken during classes, for Fabric Creations Sewing and Design Studio publicity. Registration gives Fabric Creations Sewing and Design Studio permission to use that image without further consent or compensation.

For more information, visit the website: <http://fabriccreationsstudio.com> or contact the instructor, Shefali, by email: shefali@fabriccreationsstudio.com or phone: (571) 224-3068

I am looking forward to our sewing adventures!

Signature: _____ Date: ___ / ___ / ___